

## **Presentation Guidelines**

Thanks for your participation and contributing to IAM2010! The following guidelines will help you design and prepare an exciting presentation.

1. Please check the session schedule on the web to see which day and time you are presenting.
2. The duration of a presentation slot is approximately 15 minutes, approximately 13 minutes for the presentation itself and 2 minutes for discussion.
3. Please arrive at the assigned room location 10 minutes before the session begins and report to the session chair.
4. All session rooms will be equipped with digital projectors and laptop computer (MS Windows operating system with MS PowerPoint & Adobe Acrobat Reader).
5. You may bring your own laptop computer, CD-ROM, or USB flash memory containing the presentation file (MS PowerPoint format, written in English). Files must be uploaded to the laptop computer in the session rooms during the breaks between the sessions. Also we strongly suggest you bring a copy of your presentation in PDF format, as a backup.